Early Years Practitioner Job Description

Job Purpose

* Under the direction of senior room staff, safeguard children, ensuring excellent education and childcare.
* Maintain a safe, secure and caring environment.
* Deliver high quality learning and teaching.
* Take an active role within the room staff team, acting as a positive role model for less qualified staff, students, agency staff and volunteers.
* Although not directly responsible for other employees, supervisory responsibility may be given for assigned students.

Roles and Responsibilities

* To provide a friendly, caring and stimulating environment in order to encourage and develop children in our care.
* To work as part of a team, acting in a pro-active and professional manner.
* To act as a key-person, establishing a positive relationship with assigned key children, being proactive in ensuring that their needs are met at all times.
* To organise the environment inside and outside to ensure that resources and equipment meet the needs and interests of the individual children in the group, encouraging effective learning and independence.
* To plan and implement activities and plan for next steps by providing enhancements to child initiated learning in line with the Early Years Foundation Stage (EYFS) Framework.
* To encourage children to socialise, interact and work co-operatively with each other.
* To meet the physical needs of all children, encouraging good standards of personal hygiene, whilst promoting independence.
* To adhere to all daily routines and keep records up-to-date as directed by senior room staff.
* To work in close partnership with parents/carers to encourage consistency with the approach to meeting their child’s needs and vision for progression as well as promoting the development of independence; confidence and self-esteem, building the children’s resilience and well-being. This must be done in a professional and polite manner.
* To provide a smooth transition for you key children when moving rooms, onto school or another setting.
* To support the Setting SENCO and other senior staff with multi-agency working, where applicable to support individuals.
* To ensure you understand and action your specific duties regarding Health & Safety and Fire Procedures.
* To attend and play an active role in staff meetings.
* To continue to stay up to date with the EYFS and other current issues that influence the childcare sector.
* To be proactive in continuing your professional development through training on site, online and through agencies.
* To always comply with nursery policies and procedures.
* To adhere to the nursery dress code.

\*job descriptions outline the principle duties of the post, however do not outline every task.